

**GUIDELINE FOR ACADEMIC ACTIVITIES AND IN-SEMESTER EXAMINATION FOR  
INTERNAL EVALUATION DURING THIS PANDEMIC SITUATION**

The following guideline has been prepared as per the decision of the Teaching Staff meeting held on 26<sup>th</sup> June, 2020 at 11.30 AM to continue and activate the academic activities of the college for the greater interest of the students specially for the students of B.A./B.Sc. 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester classes during this pandemic situation arising out of the Covid-19.

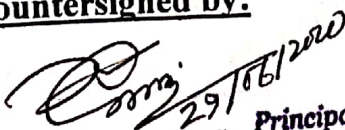
**A. Academic**


1. The Departments shall have to conduct online class through Zoom Apps/ Webex Apps/Recorded Video/Recorded Audio/You tube, etc. to complete the course in time.
2. The Departments shall have to conduct Webinar among the students on course.
3. The concerned departments shall have to provide assignments and collect the same on or before 20<sup>th</sup> July, 2020.
4. The report of the Field Study and Practical Notebook must be submitted on or before 30<sup>th</sup> July 2020 for which concerned departments shall have to take necessary measures by providing materials and reports through WhatsApp or any other relevant modes.
5. Students of Major / Honours course shall be informed by the HoD / Faculty of the department to contact immediately with the HoD/Faculty of the Generic/Non-major course.


**B. In-semester Examination**

1. The 2<sup>nd</sup> In-semester examination will be commenced from 27<sup>th</sup> July, 2020 through online mode - WhatsApp or Departmental E-mail. (at home)
2. The question paper will be provided 5 minutes before the commencement of the examination in the respective WhatsApp Groups or E-mail of the concerned department. The students must submit the soft copy of their Answer Scripts within 15 minutes after completion of allotted time of the examination through the same WhatsApp Groups or E-mail and the hard copy of the same must be submitted later on as per the instruction of respective department.
3. The 2<sup>nd</sup> In-semester examination will be held for all semesters including 2<sup>nd</sup>, 4<sup>th</sup>. And 6<sup>th</sup> semester of B.A. and B.Sc. programmes.
4. The time for the examination will be for 2 hours for total 40 marks.
5. The syllabus coverage for 2<sup>nd</sup> In-semester examination will be provided by the concerned department on 5<sup>th</sup> July 2020.
6. The examination will be held as per Routine provided later on.

**Countersigned by:**

  
**(Dr. K. Gogoi)** Principal  
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**(Umesh Dutta)**  
President, Academic Cell

  
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Secretary, Academic Cell